



RA Job Description

College / Management Unit:	Social Sciences and Law
School / Unit / Institute:	School of Social Policy, Social Work and Social Justice
Research Title:	Research Assistant
Post Duration:	6 months (2-3 days per week)
Research Project:	The Triple Dividend; Assessing the Economic, Social and Environmental Impacts of Reduced Worktime in Ireland
Reports to / Principal Investigator:	Dr Orla Kelly
Salary	RA Point 4 on IUA Research Assistant Scale €29,068 Pro-rated

Position Summary:

We seek a research assistant (RA) to join the 4Day Week Ireland, research team.

This role is an exciting opportunity to become involved in Ireland's first working time reduction research trial. Our research aims to understand how working fewer hours impacts productivity, employee health and wellbeing, time use, care work, and participants' environmental footprint.

This successful candidate will have the opportunity to work with leading scholars in the field and build skills in project management, research design, data collection and analysis and academic writing.

We are looking for assistance with various aspects of the project implementation, including desk research, survey compilation, participant onboarding, and project administration.

The successful RA will report to Principal Investigator Dr Orla Kelly at the UCD School of Social Policy Social Work and Social Justice. The RA is expected to dedicate **2-3 days per week to the project between November 2021 and April 2022.**

To be eligible for employment applicants must have a personal public services (PPS) number.

Day-to-day activities will include but are not limited to:

- Managing the onboarding of participating companies.
- Finalising the survey instrument
- Conducting literature reviews and synthesising scientific content
- Managing and replying to project-related correspondence
- Attending and supporting virtual project meetings
- Conducting other administrative duties related to undertaking and disseminating the research project as they arise and requested by the Principal Investigator

Selection Criteria:

Applications will be assessed based on how well candidates satisfy these criteria.

Mandatory:

Applicants must:

- Be enrolled in or have completed a graduate-level degree, e.g., MSc. or PhD in the field of economics, sociology or a related field
- Be enthusiastic about sustainable human wellbeing research
- Have some experience in primary data collection
- Be a self-starter with strong organisational skills
- Have a demonstrated ability to conduct literature reviews and synthesise scientific content
- Display experience in report/academic writing
- Have excellent relational and team-working skills (capability to collaborate constructively)
- Have strong IT, organisational, administrative and communication skills.

Desirable

- Quantitative data analysis skills
- Familiarity with Qualtrics

To Apply:

Name:	Orla Kelly
Title:	Dr
Email address:	Please send a PDF of your i) 1-page cover letter (outlining why you think you are suitable for the role), ii) CV iii) contact information of one academic referee to orla.kelly1@ucd.ie by October 18 th , 2021, by 5 pm.